

Kris Ashburn

SharePoint Development | Web Development | Web Design | Graphic Design
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EXPERIENCE:

Goldenwolf, Remote — SharePoint Developer

May 2022 - October 2023

- Migrated intranet from SmartSheet to SharePoint Online.
- Led the organization toward automated workflows and business processes to streamline, save time, and remove user error.
 - Automated the entire onboarding process for HR and IT from job description posting to new hire
 - Automated the Controlled Documents process for the Quality Department
- Built dashboards and project sites using a mix of Power Automate, SharePoint built-in functionality, and Power BI.
- Enforced site standards, including security and policies to ensure the governance and processes were maintained.

Fidelity, Research Triangle — SharePoint/Front End Developer

September 2019 - May 2022

- Migrated the Enterprise Cybersecurity intranet from WordPress to SharePoint Online.
- Worked on reorganizing the intranet using hub sites and also upgrading functionality using Power Automate.
- Designed/deployed Master Pages for design continuity across the entire Cybersecurity Intranet.
- Made a custom Confluence site using Brikkit Designer and migrated all technical content so that it had more functionality with Jira.

BTAS, Dayton (& remote NC) — Graphic Designer/Web Developer/SharePoint Specialist

August 2015 - April 2019

- Built and designed an updated, mobile friendly, BTAS.com that was easier for prospective and current employees to navigate.
- Developed a SharePoint training system that worked for 99.9% of end users, no matter which browser they were using, and cut down calls to IT services by 70%.
- Migrated the entirety of the BTAS Intranet from SharePoint 2007 to SharePoint 2013 in 15% of the time originally estimated by the corporate officers.
- Recognized, by peer award, for collaborating with every department in the company to successfully build websites and dashboards according to their specific needs.
- Built a SharePoint workflow that generated employee resumes from a database that saved human resources and proposal development teams over a hundred hours of manual labor.
- Set up a communication system within SharePoint, using blogs and workflows, that enabled the corporate office to more efficiently communicate with all contractors.

Cubester, Dayton — Graphic Designer/Web Developer

April 2015 - August 2015

- Enabled e-commerce by designing and building the store website using WordPress utilizing SEO principles and cross-browser compatibility.

Ziff Davis, NYC (& remote OH) — Design/Development Intern

September 2013 - April 2015

- Designed and built pop up ads
- Redesigned the Ziff Davis website.

SKILLS/SOFTWARE/PLATFORMS: SharePoint Development | Power Automate | SharePoint Administration | C# & .NET programming | HTML/CSS/Javascript | Database Administration | WordPress | Adobe Creative Suite | LiveCycle (PDF form builder) | Microsoft Office Suite & O365 | UI Design | UX Design | Visual Design | Animation | Confluence

EDUCATION:

Bowling Green State University, Bowling Green, OH —
BFA Digital Arts (August 2009 - May 2013)

Durham Technical Community College, Durham, NC —
Microsoft Programmer Certificate (August 2021 - May 2022)
Continuing Education in IT (August 2021 - present)

CERTIFICATION: IT Specialist – Software Development, Certiport (May 2022)